



Convention on the Conservation of Migratory Species of Wild Animals

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I. ADMINISTRATION OF THE TRUST FUND BEYOND 31 DECEMBER 2000

1. In accordance with the decision of the fifth meeting of the Conference of the Parties (Geneva, April 1997), the UNEP Governing Council noted and approved, at its 20th session (Nairobi, 1-5 February 1999), the recommendation of the Executive Director to extend the Trust Fund for the Convention on the Conservation of Migratory Species of Wild Animals through 31 December 2000.
2. According to the terms of reference for the administration of the Trust Fund, in the event that the Parties wish the Trust Fund to be extended beyond 31 December 2000, the Executive Director of UNEP shall be so advised in writing immediately after the sixth meeting of the Conference of the Parties. It is understood that such extension of the Trust Fund shall be decided at the discretion of the Secretary-General of the United Nations.
3. In order to provide for continued financial support for the Convention, it is suggested that the Conference of the Parties request the extension of the Trust Fund administered by UNEP through 31 December 2002.

II. CONTRIBUTIONS AND EXPENDITURES

A. Contributions

1. Article VII, paragraph 4, of the Convention requires each Party to contribute to the budget for the financial period adopted by the Conference of the Parties according to the agreed scale. The table at Annex 1 summarizes the status of contributions to the Trust Fund for 1999 as at 26 October 1999. Of the 65 Parties listed in the table, 25 have paid in full their contributions for 1999 and previous years. They are: Argentina, Australia, Czech Republic, Denmark, Germany, Ghana, Hungary, Israel, Italy, Liechtenstein, Luxembourg, Monaco, Netherlands, Norway, Panama, Philippines, Poland, Portugal, Saudi Arabia, Slovakia, South Africa, Sri Lanka, Sweden, Tunisia and the United Kingdom.
2. UNEP headquarters has sent out invoices for the 2000 contributions in September 1999. At the time of writing, the Secretariat has been informed of five contributions paid for 2000. They are: Australia, Ghana, Panama, Philippines and Slovakia.

3. The following 19 Parties had made payments at some time to the Trust Fund, but payments for certain years (indicated in brackets) were still outstanding as at 26 October 1999:

Belgium (part of 1998, 1999), Benin (part of 1999), Burkina Faso (1992-99), Chile (1999), Dem. Rep. of Congo (1994-1999), Egypt (1989-1994 and 1997-1999), Finland (part of 1998), France (1998), India (1999), Ireland (1999), Mali (part of 1992, 1993-99), Morocco (1999), Niger (1989-99), Nigeria (1999), Pakistan (1999), Spain (1996, 1999), Switzerland (1999), Uruguay (1998, 1999) and the European Commission (1999).

Uruguay informed the Secretariat that its 1998 contribution was paid in September 1999 (this had not been recorded at the time of writing).

4. Another 11 Parties have never paid their contributions to the Trust Fund (the numbers in brackets represent the number of years outstanding):

Cameroon (14), Chad (3), Guinea (7), Guinea-Bissau (4), Mauritania (2), Peru (2), Romania (2), Senegal (12), Somalia (14), Togo (4) and Uzbekistan (2).

5. Another 10 Parties joined CMS in 1999. Their pro-rata contributions for 1999 were calculated and they were invoiced in the course of the year. Thus they have had little possibility of paying their first contributions yet. The new Parties are: Bulgaria, Greece, Kenya, Latvia, Mongolia, Paraguay, Slovenia, The Former Yugoslav Republic of Macedonia, United Republic of Tanzania and Ukraine.

6. To summarize, as of 26 October 1999, 27 Parties have paid their 1999 contributions in full, representing approximately 84 percent of the total funds pledged for that year. The total of pledges outstanding for 1999 and previous years amounts to USD 447,095. As shown in the table in Annex 1, of the total amount outstanding, 93 percent can be attributed to just five Parties: France (38.1%), Spain (27.9%), Belgium (11%), Switzerland (9.4%) and the European Community (6.9%), listed in order of magnitude. Based on past experience, these contributions are collectable with a high degree of reliability; this being the case, it is expected that the Trust Fund will be augmented further in the last months of 1999 and 2000 by these important contributions.

7. The tendency of the majority of Parties to pay their contributions late in the year or in the year following that in which they are due gives rise to some concern, since this could have the effect of creating cash flow problems for the Secretariat. Both UNEP and CMS Secretariat have endeavoured to advise Parties well in advance of their financial commitments, in addition to the standard practice of publishing the contribution levels in the proceedings of the COP. UNEP headquarters sends Parties invoices before the end of the year prior to that in which they are due. For its part, the CMS Secretariat also sent reminders in June 1999 to those Parties which had contributions outstanding at that time. (UNEP headquarters has already sent to all Parties invoices for their 2000 contributions, indicating at the same time outstanding contributions due for prior years.)

8. The status of the CMS Trust Fund as at 31 October 1999 is given in Annex 2. At that time, there was a balance of USD 834,999 taking into account commitments already programmed through to the end of the year. Some of these commitments (e.g. certain salary and meeting expenditures) will not be realised in 1999; while others will be re-phased and the associated expenditures incurred in 2000. As indicated in para. 6 above, the Trust Fund balance could be expected to increase by a further USD 400,000 with payment in late 1999 or in 2000 of a number of outstanding contributions. New contributions for 2000 will start coming in by the end of 1999.

B. Expenditures

9. Annex 3 contains the official statement of income and expenditure for 1998 provided by the

Financial Resources Management Service (UNON).

10. Annex 4 shows an *unofficial* statement of expenditures versus approved budget for 1998, 1999, and 2000 prepared by the UNEP/CMS Secretariat. The figures for 1999 reflect actual expenditures until 30 September and estimates for the last quarter of the year. Expenditures for 2000 are estimated according to budget provisions and the work plan of the Secretariat. The explanatory notes below the table clarify divergences between the approved budget and actual expenditures. As can be seen from the totals given in the last column, these divergences are relatively small.

III. PROGRAMME SUPPORT CHARGES

11. In addition to Trust Fund contributions, most conventions receive voluntary contributions for specific purposes. No programme support charge has up to now been levied on such contributions. In its decision 20/35, the twentieth session of the Governing Council of UNEP (comprising representatives from many of the same States that are Parties to CMS) requested the UNEP Executive Director to implement *inter alia* the “charging of the full 13% programme support costs to all trust fund expenditures and related expenditures financed from voluntary contributions of counterpart contributions”.

12. The UNEP Executive Director, henceforth informed the CMS Secretariat in a memo dated 13 October 1999, that the above mentioned decision will take effect from ***1 January 2000*** and that this decision is to be taken into account in all funding negotiations. The Secretariat requests the Parties to take this decision into account when providing voluntary contributions for CMS-related activities.

**Convention on the Conservation of Migratory Species (CMS)
Comparison of 1998-2000 Approved Budget vs. Actual Expenditures**

	Description	1998 Expenditures	1999 Expenditures	2000 Estimates	Triennium Total	Budget approved by COP5	Budget vs. Expenditures	
1199	Professional Staff Salaries	441,316	367,665	441,500	1,250,481	1,297,500	47,019	1*
1399	Support Staff Salaries & Conference Assist.	246,193	367,397	274,000	887,590	961,000	73,410	2*
1299	Consultants & Translators	57,953	119,612	90,000	267,565	270,000	2,435	
1699	Travel	79,045	73,451	80,000	232,496	245,000	12,504	
2999	Contractual Services	27,000	327,673	101,921	456,594	456,000	(594)	
3999	Meetings & Conferences	82,294	127,929	147,500	357,723	305,000	(52,723)	3*
4999	Equipment	22,504	38,368	22,500	83,372	72,500	(10,872)	4*
5199	Maintenance	7,406	8,435	12,500	28,341	28,500	159	
5299	Reporting Costs	28,331	18,924	18,000	65,255	56,500	(8,755)	5*
5399	Sundry	19,134	34,642	40,000	93,776	185,000	91,224	6*
5499	Hospitality	270	2,709	3,000	5,979	9,000	3,021	
	Subtotal:	1,011,446	1,486,805	1,230,921	3,729,172	3,886,000	156,828	
	13% overhead	131,488	193,285	160,020	484,792	505,180	20,388	
	Loss on exchange	2,484	2,500	2,500	7,484	2,500	2,500	
	Total:	1,145,418	1,682,590	1,393,441	4,221,448	4,393,680	179,716	

Explanatory Notes

- 1* Expenditures are lower since one Professional post is presently vacant since July 1999 and will not be filled before December 1999.
- 2* Due to the organization of the Conference of the Parties back-to-back with the AEWMA Meeting of the Parties, savings on conference organizational costs could be realized.
- 3* Some meetings budgeted for in 1997 were not held. The unspent balance was carried over to 1998 and the meetings took place in 1998/99.
- 4* Funds for non-expendable equipment were saved in 1997 to allow for purchase of computers and equipment in 1998 and 1999, when they were actually required. Thus the unspent balance was carried over to the following years.
- 5* Unspent funds for reporting and document production in 1997 were carried over to 1998 to produce information material and publications.
- 6* Due to the co-location of the CMS Secretariat with several UN organizations in Bonn and the common use of communication and postal facilities, (sundry) costs decreased considerably. These costs can now be budgeted more precisely based on recent experience.